



## International Exchange Fact Sheet 2020/21 - For Undergraduate Students -

### Mailing Address

College of Business  
12/F, Lau Ming Wai Academic Building  
City University of Hong Kong  
Tat Chee Avenue, Kowloon Tong  
Kowloon, Hong Kong

### Websites

Main website: <http://www.cb.cityu.edu.hk>  
Inbound Exchange Students Website: <http://www.cb.cityu.edu.hk/exchange>

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### Contacts for Partners

**Dr. Mary Pang**  
*Associate Dean (Internationalisation)*

Phone: (852) 3442-5308  
Email: [mgpang@cityu.edu.hk](mailto:mgpang@cityu.edu.hk)

**Connie Chan**  
*Executive Officer, External Liaison*

Phone: (852) 3442-2386  
Email: [chlchan@cityu.edu.hk](mailto:chlchan@cityu.edu.hk)

**Jasmine Wong**  
*Executive Officer, Exchange Programme (Inbound Students)*

Phone: (852) 3442-5854  
Email: [jasmine.w@cityu.edu.hk](mailto:jasmine.w@cityu.edu.hk)

**Angie Cheung**  
*Executive Officer, Exchange Programme (Outbound Students)*

Phone: (852) 3442-7411  
Email: [angie.cheung@cityu.edu.hk](mailto:angie.cheung@cityu.edu.hk)

**Edna Yu**  
*Exchange Programme Administrator*

Phone: (852) 3442-6543  
Email: [edna.yu@cityu.edu.hk](mailto:edna.yu@cityu.edu.hk)



## Academic Calendar

	Semester A 2020/21	Semester B 2020/21
Nomination Deadline (partners)	31 March 2020	31 August 2020
Application Deadline (nominated students)	12 May 2020	12 October 2020
Arrival Date	24 August 2020	4 January 2021
<b>Mandatory Orientation Programme</b>	<b>25 – 28 August 2020</b>	<b>5 – 8 January 2021</b>
Teaching period (13 teaching weeks)	31 August – 28 November 2020	11 January – 24 April 2021
Student Revision period	30 November – 5 December 2020	26 April – 1 May 2021
Examination period	7 – 19 December 2020	3 – 15 May 2021

Detailed Academic Calendar available online: [http://www6.cityu.edu.hk/arro/ac\\_calendar.asp](http://www6.cityu.edu.hk/arro/ac_calendar.asp)

## Location

### Location and size of Hong Kong

Hong Kong, a Special Administrative Region (SAR) of the People's Republic of China, is situated on the south-eastern coast of China and spreads out over 1,106 square kilometres (427 square miles).

Hong Kong is a fast-paced cosmopolitan and exciting city with over seven million people. It is a gateway to China and a hub of international transportation, communication and commerce.

The official languages of Hong Kong are Chinese and English. Cantonese is the indigenous and most widely spoken dialect.

Use of Putonghua (Mandarin) is growing. All major signage is in English or bilingual.

### Location of CityU

CityU is located at the heart of the city.

The University is close to the Kowloon Tong Station, which connects the Mass Transit Railway (MTR).

### More information about Hong Kong

<http://www.discoverhongkong.com>



## Facilities

University's facilities available to all students:

- Library
- IT and AV equipped teaching venues
- Express Terminals in campus public area
- Notebook computers for loan
- Wireless LAN coverage
- Career Centre
- Health Centre
- Student Restaurants
- Joint Sports Centre
- Audio-visual Room
- Band Room
- Dark Room
- Games Area
- Music Rooms
- Student Common Room
- TV Room



## Accommodation

On-campus housing is not available for exchange students in 2020/21.

The College of Business will provide off-campus housing information to students.

## Costs

### Monthly Living Expenses

Food	HK\$3,000
Local Transportation	HK\$ 200
Personal Expenditure (e.g. medical expenses, telephone bills and laundry)	HK\$ 500
Academic Expenses (e.g. books and supplies)	HK\$ 300
<b>Total (excluding accommodation fees)</b>	<b>HK\$4,000</b>

*The above estimate is for reference only. The actual cost may vary from person to person.*

## Application materials and procedures

### Application material

- ✓ Online Application
- ✓ Online Housing Application
- ✓ Visa/Entry Permit Application Form
- ✓ College of Business Visa Sponsorship & Payment Form
- ✓ Proof of Financial Support (in English or Chinese)
- ✓ Official Academic Transcript (in English)
- ✓ Proof of English Language Proficiency (if English is not the medium of instruction at their home institution)

## Visa

International students who do not have the right of abode in Hong Kong must obtain a student visa before coming to Hong Kong. CityU could apply for the visa on student's behalf in Hong Kong. The visa, once issued, will be sent to student before departure from home.

## Mandatory Orientation Programme

The College of Business organizes a Mandatory Orientation Programme for inbound exchange students one week before the semester starts. Students must arrive in time to participate in all orientation sessions.

Topics include academic information, visa regulations, course registration, student life, technology support, introduction to Exchange Student Club, etc.

Each exchange student will be assigned a buddy whose contact information is available to exchange students before their departure from home. They are encouraged to contact their buddy before they depart and arrange a first meeting at the arrival point.

## Insurance

It is mandatory for non-local students to have suitable and adequate insurance covering travel, personal accidents, medical expenses (accident and non-accident), hospitalization and emergency evacuation/repatriation throughout the entire period of their study in Hong Kong. Students are required to either purchase the insurance on their own before they leave their home city or, if they are unable to do so or wish to have additional insurance coverage, enroll in the Group Personal Accident and Medical Benefits Insurance Plan for Non-local Students contracted by the University.

All exchange students are required to indicate their insurance enrolment decision during the online pre-enrolment process, whether they wish to enroll in the insurance plan or not.

## Curriculum

**Course Enrolment** Undergraduate exchange students are expected to take courses under the full-time Bachelor of Business Administration (BBA) programme at CityU in the following disciplines of study, subject to availability of places and prerequisite requirements:

- Accountancy
- Economics and Finance
- Information Systems
- Management
- Management Sciences
- Marketing

Non-Business electives offered by other Colleges and Departments are also available to exchange students.

Chinese Language courses (Mandarin and Cantonese) are also available to Exchange Students.

Undergraduate exchange students are not allowed to take graduate-level courses at CityU.

**Course Selection** Exchange Students are required to enroll at least 50% of their course load with College of Business (CB). For 12 credit units of the course load during the exchange semester, a minimum of 2 courses (or 6 credit units) must be taken from CB.

**Maximum and Minimum Credit-Unit Load** Majority of the courses carry 3 credits. In each semester exchange students should take a total of 12 to 18 credits (4 – 6 courses). A credit unit is earned by approximately forty-to-fifty hours of student work.

**Course List** Refer to  
[http://www.cb.cityu.edu.hk/exchange/international\\_student/information/application\\_semA](http://www.cb.cityu.edu.hk/exchange/international_student/information/application_semA)  
[http://www.cb.cityu.edu.hk/exchange/international\\_student/information/application\\_semB](http://www.cb.cityu.edu.hk/exchange/international_student/information/application_semB)

## Examination

The final examination timetable will be released to all CityU students by Week 10 of each semester. All inbound exchange students should make flight arrangement after they have received the personalized final exam timetable from the University. The College of Business will not re-schedule exams for inbound exchange students due to early departure flights.